Instructions for Wisconsin Holstein Association's Online Entry System

Login or	Register						
eMail Address:	my_email@gmail	il.com	Enter your eMail a	address to either login or to re	jister.		
eMail Address: Password:	my_email@gmai	il.com T~	Enter your eMail a Enter your existin	address to either login or to reg g password, or a new passwo	gister. Id that you wish to use to re	egister for the first time.	

1. Use the link on WHA website to get to online system (or http://www.wisholsteinevents.com/Login.aspx?t=636317554812726163

2. Register for an account or log-in if you have previously registered. Your account will need to use the same email address that is on file at Wisconsin Holstein for your membership. If you do not have an email address on file, please call 1-800-223-4269 to add one to your account.

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Reg	ister for	a Show	_			_	_		Register and pay fees for a show using the online system.
Upda Statu	ite Js Selec	Member st Number	Member Name	Membership Expiration Date	Base Fee	Cow Fee	County Fee	Total Fee	Penew Members Instructions: Click on the name of each Member to update their information, and save. Note: "Update Status" will change into a green checkbox after you update and save. Select each Indiget Member to renew bucklick on the checkbox in their "Select" column.
1	1	4211	Member Name	12/31/2017	\$50.00	50.70	\$1.00	\$51.70	 If you do not see a member listed to the left, please contact the WHA office. Members listed here are those that have your email listed on their account. We can update/change this by
Rer	ew Sele	acted Merr	ibers						calling us at 800.223.4269. • After all Members are updated and selected, click the "Renew Selected Members" button.

3. This screen will show if your membership is renewed or not (needed for WI Holstein shows only). If you need to renew your account, click on the name of the person to be renewed and follow the instructions.

	Wisconsin Holsteins Online Entry	Home	About	Contact			Members	Shows	Log Out	
	Shows in Cart									
	These are the shows in your cart. You may an Wisconsin Holstein Association sponsored sh checkout.	dd another s now must rei	how or re ad, under	turn to the stand and a	show and animal entry page or checkout one agree to the Standard Agreement for Owners	e your entry looks or and Junior Member	errect. All WHA n Agreement befor	embers ext e proceedin	nibiting at a g to	
	Shows In Cart	_								
	Shows Not In Cart		-	-						
	District 1		Add/Ent	er Show						
	District 2	_	Add/Ent	er Show						
	District 3		Add/Ent	er Show						
	District 4		Add/Ent	er Show						
	District 5		Add/Ent	er Show						
	District 6		Add/Ent	er Show						
	District 7		Add/Ent	er Show						
	District 8		Add/Ent	er Show						
	District 10		Add/Ent	er Show						
	Check Out		-							
_	Check Out	-								

4. Click on "Add/Enter Show" for the show you'd like to enter.

Wisconsin Holsteins Online Entry						
Shows in Cart		and the same a				
These are the shows in your cart. You may a Wisconsin Holstein Association sponsored sl checkout.	dd another show or return to the how must read, understand and	show and animal entry page or check agree to the Standard Agreement for t	out once your entry looks corr Dwners and Junior Member Ag	ect. All WHA m reement befor	nembers ext e proceedin	nibiting at a g to
Shows In Cart						
District 3	Edit Show	Delete Show				
Shows Not In Cart	15.5020000000000000000000000000000000000					
District 1	Add/Enter Show					
District 2	Add/Enter Show					
District 4	Add/Enter Show					
District 5	Add/Enter Show					
District 6	Add/Enter Show					
District 7	Add/Enter Show					
District 8	Add/Enter Show					
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5. Click on "Edit Show" button to enter animal and exhibitor information

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	Wisconsin Holsteins Online Entry	Home Abbut Contact	Members	Shows Log Out
	Wisconsin Holstein (Wisconsin Dairy Show:	Online Show Entry Return to Cart FAQ		
	Owners Previous owner info will appear here	Owner/Exhibitor Name: Owner/Exhibitor Address: Owners City: Owners State: WI Owners Zip: Owners Cell: Owners Cell: Farm Name: Farm Name: Premise ID: After you click "Save Owner," you can click "Add Owner" Delete Owner Add Owner Save Owner		a. Enter Owner Information
	Animal Registration # to Add: (Enter 0 if Status Pending) Holstein B&W	Registration Owner Name # No Registration number yet, status pending Animal Sire: Name: Sire: Ownership Open Junior Owner Jr Leaser Bredder Birthdate (mm/dd/yy) :	E	Breed Dam:
	Animals	Name: Same as owner listed above City: Not Bred & Owned Bred & Owned Jr Bred & Owned Class List: [Select a Class] ?) Please verify that class is correct. ?) ?) Additional Information (Such as Tattoo #, Stalling information and more) ?)	State:	
	Return to Cart	Milk Record - Please fill out the below information to be considered for production award Age Years: 1 Age Years: 1 + 305d Milk Record or less: - + Days in Milk: Pounds of Milk: Fat Ibs: I would also like to enter for these group classes (You only need to enter once.): - J' Best Three, fall yearling and under with same prefix Best Three Females, 3 cows all bred by exhibitor and at least 1 owned Produce of Dam, 2 animals any age and progeny of 1 cow Dam & Offspring, dam and one offspring, any age	S.	Protein Ibs:

- 6. Enter your exhibitor information
 - a. Enter name, address, etc. in the upper section (if you have used the system in the past, your owner information should show in the box on the left and you can click on the name for the old info to show)
 - b. Click "Save Owner"; proceed to enter all animals for that owner
 - c. Use the "Clone Owner" button if you have multiple owners with the same address, etc.; click on the previously entered owner, click "clone owner", edit with new owner name and click "save owner"

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Wisconsin Holsteins Online Entry			Shows Log Out
Brad & Jessica Gavenlock Brian Badtke & Amy Rueqseqger	Delete Owner Add Owner Save Owner	Add/Clone Owner	
Animal Registration # to Add: (Enter 0 if Status Pending) Holstein B&W Add Animal Animals Saved animals	Registration # 15395294 No Registration number yet, status pending Animal Name: Krull Broker Elegance Ownership Status: Open Junior Owner Jr Leaser Breeder Name: Same as owner listed above Not Bred & Owned Bred & Owned Otass List: [Select a Class] Prease welfy that class is correct. Additional Information (Such as Tattoo #, Stalling information and	Owner Name GOLD MEDAL DAM, DAM OF MERIT Sire: Birthdate (mm/dd/yy) : City: Ste	Breed Holstein B&W Conant-Acres-Jy Broker Dam: Krull Starbuc 8/5/1993 ate: WI
Return to Cart	Milk Record - Please fill out the below information to be considered fi Age Years: 1 Month: 0 Milkings per day: 2x 3 305d Milk Record or less: Days in Milk: Pounds of Milk: I would also like to enter for these group classes (You only need to er Ur Best Three, fall yearling and under with same prefix Best Three Females, 3 cows all bred by exhibitor and at least 1 Produce of Dam, 2 animals any age and progeny of 1 cow Dam & Offspring, dam and one offspring, any age Delete Animal Save Animal Owner Name of this animal does not match your Owner/Exhibitor affect all other animals previously entered for this exhibitor. Yes No	for production awards. Fat lbs: nter once.): owned or Name listed above. Do you with to new Owner/Exhibitor? Updating will	Protein Ibs:

- 7. Enter animal information (*note Jersey exhibitors will need to enter all animal info)
 - a. Once an owner is selected above, enter a registration number on the left. Click "Add Animal" and all animal info should be automatically filled. If the animal is not correct, you can re-enter the correct registration number and "Add Animal" again.
 - b. If your animal is not registered, enter "0" then "Add Animal" and type in all known information in the open fields
 - c. Click on the buttons for Junior Owned, Jr Leaser, Bred & Owned, etc. when necessary.
 - d. Select the correct class from the pull down menu
 - e. Enter any additional information needed, production info and select any group classes you would like to enter (only needs to be done once)
 - f. Select "Save Animal" once all info is correct
 - g. If you get an error message at the bottom (in red text), either select "Yes" to update the information or "No" to change the owner name above to match the current info; Owner info should be the same as what is on the registration paper (or what it will be transferred to); select "Save Animal" again
 - h. Enter another registration number for additional entries; animals already entered in the system will appear in the box on the left

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Shows i	n Cart					
These are the short Wisconsin Holstein checkout.	ws in your cart. You may a n Association sponsored s	idd another show or return to the how must read, understand and	a show and animal entry page or check agree to the Standard Agreement for	wout once your entry looks correct. All WHA n Owners and Junior Member Agreement befor	nembers ext re proceedin	ibiting at a g to
Shows In Cart						
District 3		Edit Show	Delete Show			
Shows Not In Carl		1				
District 1		Add/Enter Show				
District 2		Add/Enter Show				
District 4		Add/Enter Show				
District 5		Add/Enter Show				
District 6		Add/Enter Show				
District 7		Add/Enter Show				
District 8		Add/Enter Show				
		Add/Enter Show				

- 8. Once all your animals are entered, click on return to cart and then "Check Out" to view Order Confirmation page.
- 9. Review your entries, click on the box to acknowledge that you have read and agree to the show agreements. We recommend printing this page for your records.
- 10. Click "Check Out" and you will be directed to the secure online payment system.

If you have problems or questions, please call the WHA office at 1-800-223-4269.