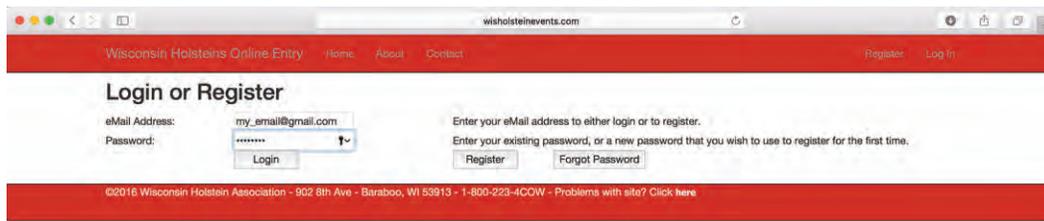
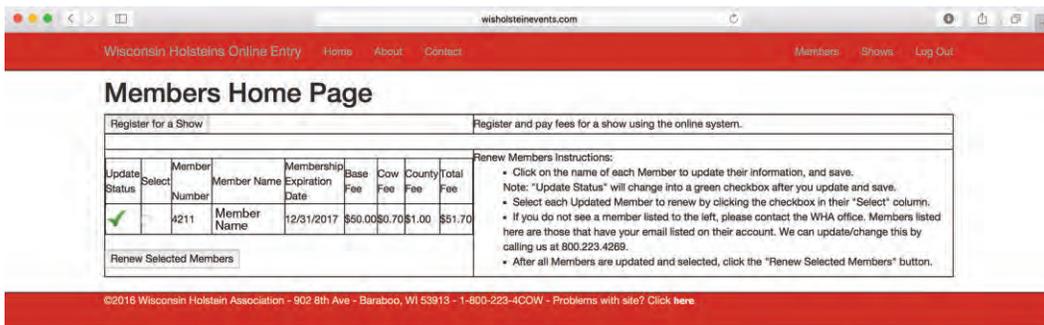


# Instructions for Wisconsin Holstein Association's Online Entry System

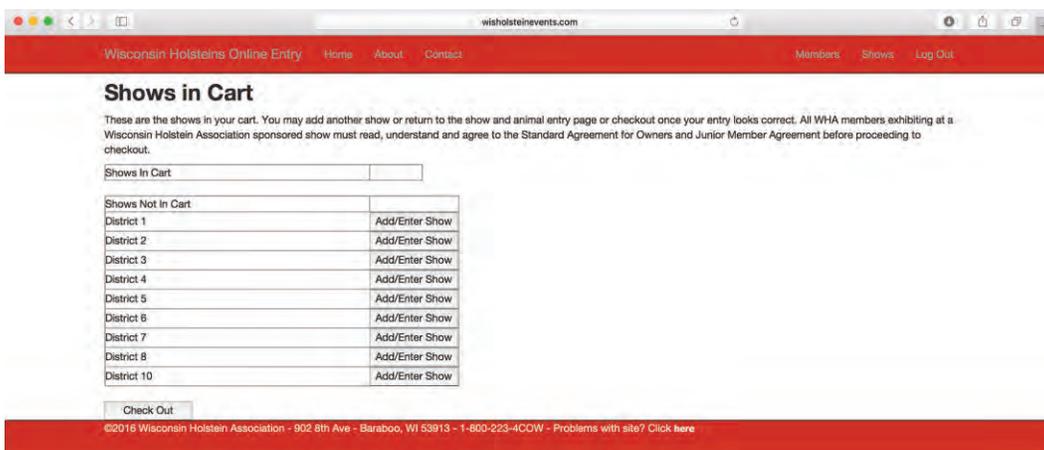


1. Use the link on WHA website to get to online system  
(or <http://www.wisholsteinevents.com/Login.aspx?t=636317554812726163>)

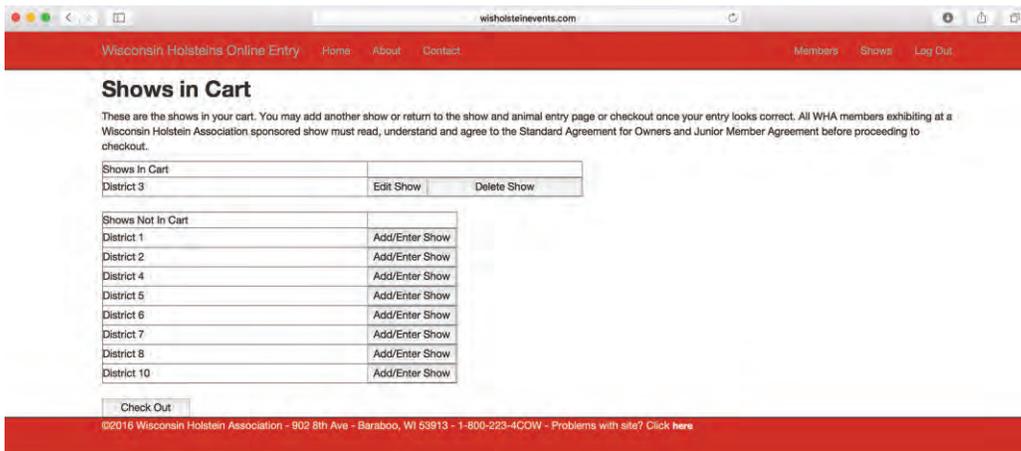
2. Register for an account or log-in if you have previously registered. Your account will need to use the same email address that is on file at Wisconsin Holstein for your membership. If you do not have an email address on file, please call 1-800-223-4269 to add one to your account.



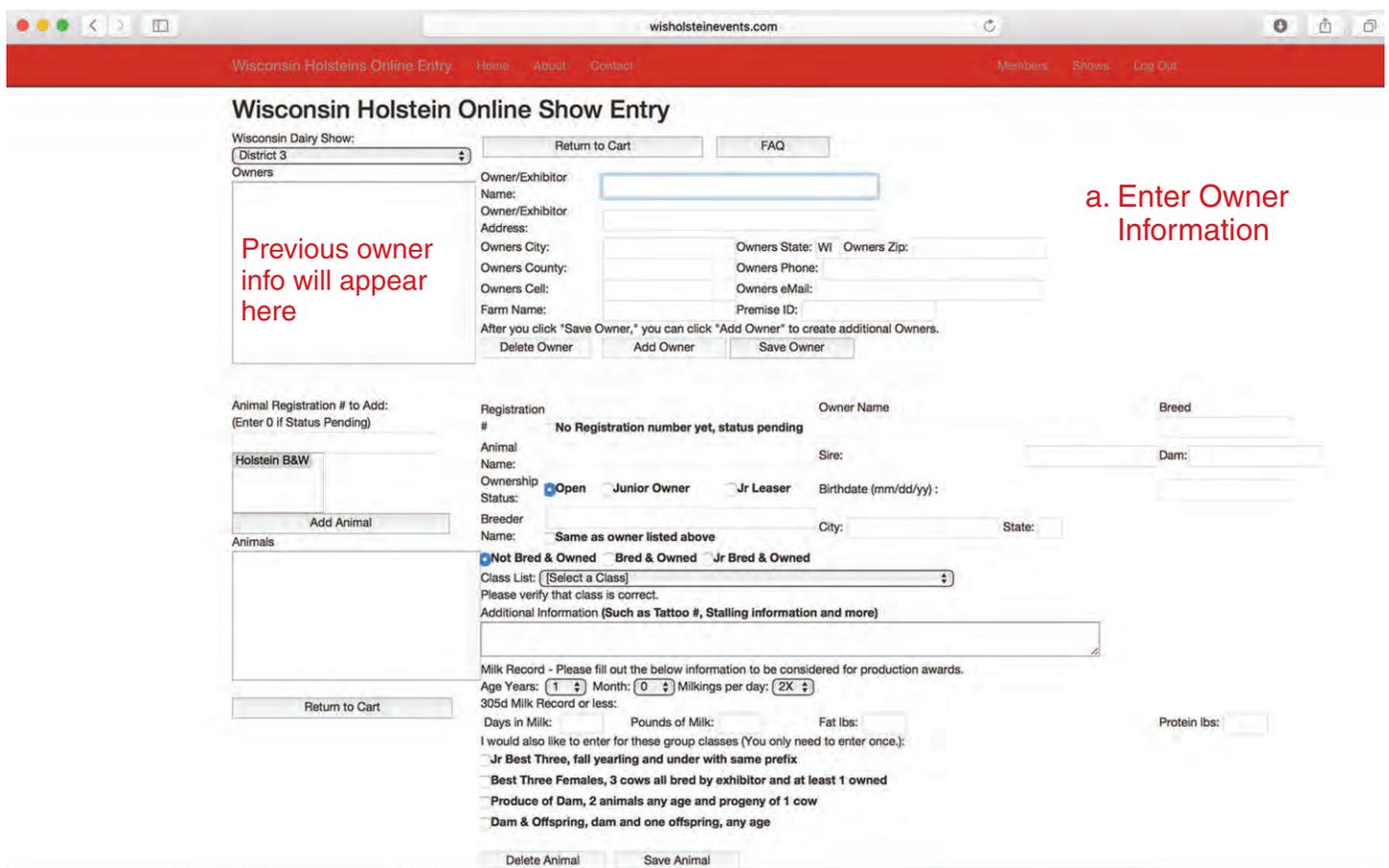
3. This screen will show if your membership is renewed or not (needed for WI Holstein shows only). If you need to renew your account, click on the name of the person to be renewed and follow the instructions.



4. Click on "Add/Enter Show" for the show you'd like to enter.



5. Click on “Edit Show” button to enter animal and exhibitor information



6. Enter your exhibitor information

- a. Enter name, address, etc. in the upper section (if you have used the system in the past, your owner information should show in the box on the left and you can click on the name for the old info to show)
- b. Click “Save Owner”; proceed to enter all animals for that owner
- c. Use the “Clone Owner” button if you have multiple owners with the same address, etc.; click on the previously entered owner, click “clone owner”, edit with new owner name and click “save owner”

Wisconsin Holsteins Online Entry

Brad & Jessica Gavenlock  
Brian Badtke & Amy Rueqseqqer

Delete Owner Add Owner Save Owner Add/Clone Owner

Animal Registration # to Add:  
(Enter 0 if Status Pending)

Registration # 15395294  
No Registration number yet, status pending

Animal Name: Krull Broker Elegance  
Ownership Status:  Open  Junior Owner  Jr Leaser

Breeder Name: Same as owner listed above

Owner Name: GOLD MEDAL DAM, DAM OF MERIT  
Sire: Conant-Acres-Jy Broker-Dam: Krull Starbuc  
Birthdate (mm/dd/yy): 8/5/1993

Breed: Holstein B&W

Class List: (Select a Class)  
Please verify that class is correct.

Additional Information (Such as Tattoo #, Stalling information and more)

Milk Record - Please fill out the below information to be considered for production awards.  
Age Years: 1 Month: 0 Milkings per day: 2X  
305d Milk Record or less:

Days in Milk: Pounds of Milk: Fat lbs: Protein lbs:

I would also like to enter for these group classes (You only need to enter once):  
 Jr Best Three, fall yearling and under with same prefix  
 Best Three Females, 3 cows all bred by exhibitor and at least 1 owned  
 Produce of Dam, 2 animals any age and progeny of 1 cow  
 Dam & Offspring, dam and one offspring, any age

Delete Animal Save Animal

Owner Name of this animal does not match your Owner/Exhibitor Name listed above. Do you wish to update this Owner/Exhibitor's name or do you need to create a new Owner/Exhibitor? Updating will affect all other animals previously entered for this exhibitor.  
 Yes  No

Returned to Cart

Saved animals will appear here

7. Enter animal information (\*note - Jersey exhibitors will need to enter all animal info)
  - a. Once an owner is selected above, enter a registration number on the left. Click “Add Animal” and all animal info should be automatically filled. If the animal is not correct, you can re-enter the correct registration number and “Add Animal” again.
  - b. If your animal is not registered, enter “0” then “Add Animal” and type in all known information in the open fields
  - c. Click on the buttons for Junior Owned, Jr Leaser, Bred & Owned, etc. when necessary.
  - d. Select the correct class from the pull down menu
  - e. Enter any additional information needed, production info and select any group classes you would like to enter (only needs to be done once)
  - f. Select “Save Animal” once all info is correct
  - g. If you get an error message at the bottom (in red text), either select “Yes” to update the information or “No” to change the owner name above to match the current info; Owner info should be the same as what is on the registration paper (or what it will be transferred to); select “Save Animal” again
  - h. Enter another registration number for additional entries; animals already entered in the system will appear in the box on the left

Wisconsin Holsteins Online Entry

Shows in Cart

These are the shows in your cart. You may add another show or return to the show and animal entry page or checkout once your entry looks correct. All WHA members exhibiting at a Wisconsin Holstein Association sponsored show must read, understand and agree to the Standard Agreement for Owners and Junior Member Agreement before proceeding to checkout.

| Shows in Cart | Edit Show | Delete Show |
|---------------|-----------|-------------|
| District 3    |           |             |

| Shows Not In Cart | Add/Enter Show |
|-------------------|----------------|
| District 1        | Add/Enter Show |
| District 2        | Add/Enter Show |
| District 4        | Add/Enter Show |
| District 5        | Add/Enter Show |
| District 6        | Add/Enter Show |
| District 7        | Add/Enter Show |
| District 8        | Add/Enter Show |
| District 10       | Add/Enter Show |

Check Out

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8. Once all your animals are entered, click on return to cart and then “Check Out” to view Order Confirmation page.
9. Review your entries, click on the box to acknowledge that you have read and agree to the show agreements. We recommend printing this page for your records.
10. Click “Check Out” and you will be directed to the secure online payment system.

If you have problems or questions, please call the WHA office at 1-800-223-4269.